

CRC Rental Rooms

We are pleased to announce that many areas of the Community Recreation Center are available for rent during operating and non-operating hours. Rental areas may be used for parties, special events, business meetings, and other activities. Additional information on rental opportunities will be available at the CRC front desk or by calling 412.221.1099.

Community Hall Room A – Seats 70 w/mini-kitchen

Monday – Thursday		Friday, Saturday, Sunday	
(Hourly Rates):		(Hourly Rates):	
Member/Resident	\$30.00	Member/Resident	\$70.00
Business	\$50.00	Business	\$90.00
Non-Resident	\$60.00	Non-Resident	\$100.00

Community Hall Room B – Seats 70

Monday – Thursday		Friday, Saturday, Sunday	
(Hourly Rates):		(Hourly Rates):	
Member/Resident	\$25.00	Member/Resident	\$65.00
Business	\$45.00	Business	\$85.00
Non-Resident	\$55.00	Non-Resident	\$95.00

Community Hall Room C – Seats 70 w/full-size catering kitchen

Monday – Thursday		Friday, Saturday, Sunday	
(Hourly Rates):		(Hourly Rates):	
Member/Resident	\$35.00	Member/Resident	\$75.00
Business Rate	\$55.00	Business Rate	\$95.00
Non-Resident	\$65.00	Non-Resident	\$105.00

Rental fees and policies for the Gymnasium will be available at the CRC after June 15.

Aquatics Classroom A – Capacity 40

(Room includes 10 guest pool passes)

Monday – Thursday		Friday, Saturday, Sunday	
(Hourly Rates):		(Hourly Rates):	
Member/Resident	\$45.00	Member/Resident	\$90.00
Business	\$65.00	Business	\$110.00
Non-Resident	\$75.00	Non-Resident	\$120.00

Aquatics Classroom B – Capacity 15

(Room includes 10 guest pool passes)

Monday – Thursday		Friday, Saturday, Sunday	
(Hourly Rates):		(Hourly Rates):	
Member/Resident	\$35.00	Member/Resident	\$80.00
Business	\$55.00	Business	\$100.00
Non-Resident	\$65.00	Non-Resident	\$110.00

Boyce Mayview Pavilion

Monday – Thursday		Friday, Saturday, Sunday	
(Hourly Rates):		(Hourly Rates):	
Member/Resident	\$30.00	Member/Resident	\$40.00
Business	\$50.00	Business	\$60.00
Non-Resident	\$60.00	Non-Resident	\$70.00

Security Deposit

A security deposit in the amount of \$100 per room (community room is three separate rooms) is required at the time the Facility Rental Form is submitted. Facility Rental Forms without a security deposit will not be considered.

Cancellations

Any cancellations to the Facility Rental Form or Rental Agreement must be made a minimum of two weeks prior to the event in order to receive a full refund. Cancellations made less than two weeks prior to the event will forfeit the security deposit. All rental cancellations will be charged a \$10.00 administrative processing fee. More than two weeks notice (as outlined in the Rental Agreement) may be required for the cancellation of larger events.

Recreation and Leisure Services Refund Policy

All refunds will be made according to the following guidelines:

1. Cancellations must be received prior to the first meeting day of any program unless otherwise noted. No refunds will be issued after the second meeting day for any reason.
2. Due to ordering requirements, specialty programs may have specific refund dates listed. No refunds will be given after these specified dates.
3. A \$10.00 administrative charge will be deducted from all refunds. No cash refunds will be given. Please allow 4-5 weeks for refund checks to be processed.
4. Participants in any program canceled by the Recreation Department will receive full or prorated refunds calculated on total program meetings.
5. Refunds less than \$25.00 will be credited to your Recreation account. Refunds greater than \$25.00 will be made by check. Please allow 4-5 weeks for refund checks to be processed.