

UPPER ST. CLAIR TODAY Advertising Contract

January 1, 2017

The undersigned ("Advertiser") agrees to advertise in **UPPER ST. CLAIR TODAY**, published quarterly in March, May, August, and November of each year. Under this contract, Advertiser's ad will run in the following issues (check all that apply):

_____ (month/year) ad size of _____ for a flat fee of _____ or _____ (special _____ X rate) per issue
 _____ (month/year) ad size of _____ for a flat fee of _____ or _____ (special _____ X rate) per issue
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Magazine advertising rate changes apply immediately to all contracts. Increases are discounted 50% to holders of 3-4X or 8X contracts. The flat fee applies for 1-2X. The special 3-4X & 8X rates apply when Advertiser pays for all advertisements covered by this Contract over a two-year period prior to the "Payment Due Date" (defined below) required for each insertion. To receive the applicable rate, digital ad copy must be scaled to correct size of the space purchased by Advertiser and all advertising requirements as listed on the Advertising Rate Schedule must be satisfied on or before the "Artwork Due" deadline (shown below).

Advertiser understands that the cost of graphic design time in creating a new ad or revising a previously submitted ad will be at a cost of \$25 per 15-minute increments, but included in the price of the ad (up to one hour) for advertisers of 3-4X or 8X contracts. Front cover sponsors and first-time advertisers agree to pay a non-refundable \$500 deposit or a 50% deposit of the ad rate (whichever is less) on or before the "Ad Approval" date (shown below). Furthermore, Advertiser agrees to pay for photography, illustrations, or color scans performed by **UPPER ST. CLAIR TODAY**, as well as any corrections made to advertisement after signed approval of ad; such work will be billed to Advertiser at cost.

Advertiser agrees to pay the highest fee for all issues covered by this contract if any payment is received after "Payment Due Date" (shown below) or upon advertiser's cancellation of this agreement. Cancellations must be received in writing and will not be accepted after the "Ad Cancellation Date" (shown below) of issue in which ad is to appear. In addition, the unpaid balance of every statement is subject to a 1.5% late payment fee if not paid within thirty days of payment due date. _____ (PLEASE INITIAL)

Issue	Advertising Space Reservations	Artwork Due Date	Ad Approval or Cancellation Date	Payment Due Date
Spring	First Business Day of Jan.	January 5	January 15	April 7
Summer	First Business Day of March	March 5	March 15	June 7
Fall	First Business Day of June	June 5	June 15	September 7
Winter	First Business Day of Sept.	September 5	September 15	December 7

Advertiser acknowledges receipt of and agrees to comply with all policies and requirements set forth in the **UPPER ST. CLAIR TODAY** Magazine Advertising Rate Schedule.

UPPER ST. CLAIR TODAY is published in partnership by the Township and School District of Upper St. Clair. Advertiser agrees that the publisher has the right to reject advertising:

1. If the editors determine that the advertising is inconsistent with their understanding of the community's objectives, values, or image or the aesthetic standards of **UPPER ST. CLAIR TODAY**.
2. If Advertiser fails to meet deadlines for space reservation, artwork due, or ad approvals (shown above).
3. For any other reason or for no reason.

Advertising space is sold on a "first-come first-served" basis. Publisher reserves the right to defer ad to future issue if deadlines are not met. Further, **UPPER ST. CLAIR TODAY** reserves the right to delay, suspend, or terminate publication at any time. Advertiser releases **UPPER ST. CLAIR TODAY** and both Upper St. Clair Township and School District of Upper St. Clair from any and all loss, liability, or expense occasioned by Advertiser by reason of a) any failure to publish advertising pursuant to this Contract or b) failure to return ad media (original art work, disks, film). In such event the advertising is not published, the Advertising Charge (or the prorated portion thereof) will be refunded.

The above contract provisions are agreed to this _____ day of _____ (month), _____ (year).

Company (Advertiser) _____ **Contact (signed)** _____

Building/Suite/Dept. _____ **Contact (printed)** _____

Address and City/State/Zip _____

Telephone _____ Fax _____ E-Mail _____

UPPER ST. CLAIR TODAY (412-833-1600, x2284 Fax 412-851-2592) **Sales Representative** _____
 1820 McLaughlin Run Road, Upper St. Clair, PA 15241

Official publication of the School District and Township of Upper St. Clair Sales Representative's E-Mail _____

