The Informational and General Affairs Meeting of the Board of Commissioners of the Township of Upper St. Clair, duly advertised and posted in accordance with law, was called to order at approximately 7:30 PM, Monday, December 16, 2019, in the Board of Commissioners’ Meeting Room, Township of Upper St. Clair Municipal Building, 1820 McLaughlin Run Road, Pittsburgh, PA 15241.

PRESENT:  
Commissioner Christie  
Commissioner Seitanakis  
Commissioner Orchowski  
Commissioner Logan  
Commissioner Paoly  
Commissioner Pardini  
Commissioner Waller  
Matthew R. Serakowski  
Mark S. Mansfield  
Mark P. Romito  
Adam A. Benigni  
Irving S. Firman  
Jennifer Slagle, P.E.  
Laura Long  

President  
Vice President  
Township Manager  
Assistant Township Manager  
Director of Finance  
Director of Planning & Community Development  
Township Attorney  
Township Engineer  
Recording Secretary

PUBLIC:  
Approximately 1 person attended.

Announcements

Commissioner Christie stated that the Board of Commissioners met for Executive Session earlier in the evening at 7:00 PM to discuss legal and personnel matters.

CITIZENS’ COMMENTS

Commissioner Christie asked if there were any comments from the public and there were none.

Commissioner Christie recognized Commissioner Seitanakis for his eight (8) years of service on the Board of Commissioners and announced his retirement at the end of 2019. He shared the appreciation of the Board and presented a Proclamation recognizing the loyal and dedicated service of Commissioner Nicholas J. Seitanakis.

Commissioner Seitanakis expressed his gratitude to the Township Staff and to the community. He shared that it has been a great pride and honor to serve in the capacity of the Board. He stated that as he reflects on what the Township has accomplished and what is on the horizon, he is confident that the Board of Commissioners including his replacement, Commissioner Elect Plutko, will carry on the excellence to continue to make Upper St. Clair a great place to live.
COMMUNITY DEVELOPMENT – NEW BUSINESS

Recommendation Re. IMP19-0003 – Acceptance of Public Improvements in PLC14-0011 – Shenandoah Estates

Mr. Benigni stated that Shenandoah Land Development, LLC has requested acceptance of the public improvements in the Shenandoah Estates PRD. A Bill will be prepared for consideration by the Board on January 6, 2020.

He shared that the public improvements are for the street and the sanitary sewer; the storm sewer system will remain private and the responsibility of the Homeowners Association (HOA).

Commissioner Seitanakis asked if there were any further comments from the Board and there were none.

Items of Interest Report

The Board reviewed the Items of Interest Report.

OTHER AGENDA AND DISCUSSION ITEMS

Discussion Re. 2020-21 Township Traffic Engineer Fee Schedule and 2020 Township Attorney Fee Schedule

Mr. Serakowski stated that the Township Traffic Engineer’s 2020-2021 Fee Schedule and the Township Attorney’s 2020 Fee schedule have been made available along with the current fees for comparison. Staff will recommend Approval of the Fee Schedules. This may be accomplished at the January 6, 2020 Regular Meeting of the Board by a simple motion and voice vote.

Commissioner Seitanakis asked if there were any further comments from the Board and there were none.

GENERAL AFFAIRS

Review of the Informational and General Affairs Meeting Minutes of November 25, 2019

Commissioner Waller moved to approve the Informational and General Affairs Meeting Minutes of November 25, 2019. This was seconded by Commissioner Christie and approved by a 7-0 voice vote.

Consideration of the December 2019 Bill Sheet

Commissioner Paoly asked Commissioner Seitanakis to share his consideration of the December 2019 Bill Sheet since he is also a member of the Budget & Finance Committee. Commissioner Seitanakis stated that Commissioner Orchowski had a few comments regarding the summary page not including updated charges from Gateway Engineers. Mr. Serakowski responded that since the meeting was being held earlier in the month due to the holiday, these charges have not accrued and will be reflected on the January 2020 Bill Sheet. Commissioner Orchowski moved for approval of the December 2019 Bill Sheet, which was seconded by Commissioner Paoly and approved by a 7-0 voice vote.

Acknowledge Receipt of Financial Statements for the Eleven-Month Period ending November 30, 2019

Commissioner Seitanakis acknowledged receipt of the Financial Statements for the Eleven-Month Period ending November 30, 2019.
ADJOURNMENT

Commissioner Orchowski announced that many of the residents in his neighborhood have come to him regarding the increase of recent power outages. He indicated that they would like the opportunity to learn more information from West Penn Power as a discussion topic at a future Board meeting and asked if this was something that could be accommodated.

Mr. Serakowski confirmed that the Township has reached out to West Penn Power to extend an opportunity to present a public discussion at a future Board meeting. He shared that the Township should have more information once West Penn Power has responded.

Commissioner Orchowski stated that residents should reach out to West Penn Power directly regarding these outages and additional conversation ensued between the Commissioners and Mr. Serakowski relating to fallen trees and power outages.

Mr. Serakowski and Commissioner Seitanakis thanked the Public Works department for their prompt response to the most recent outage resulting from the fallen tree from the School District property on McLaughlin Run Road.

Commissioner Paoly moved to adjourn the Informational & General Affairs Meeting, which was seconded by Commissioner Waller. This was approved by a 7-0 voice vote and the meeting was adjourned at approximately 7:51 PM.

Laura Long
Recording Secretary
December 2019
I. CASES WHERE TOWNSHIP IS PLAINTIFF

II. CASES WHERE TOWNSHIP IS DEFENDANT NOT DEFENDED BY INSURANCE CARRIER
   NONE.

III. CASES WHERE UPPER ST. CLAIR IS DEFENDANT AND INSURANCE COMPANY IS DEFENDING
   A. Folino v. West Penn Power and Upper St. Clair Township, GD 15-11969

IV. OTHER LITIGATION INCLUDING BANKRUPTCY MATTERS
   A. David and Mary Conn - 14-22699
   B. Vincent Kelly - 16-24838
   C. Robert and Adriene Bruno - 15-22160
   D. Linda K. Rutter - 15-24427

V. LAND USE

VI. OTHER LEGAL MATTERS
   A. REDINGER V. ALLEGHENY COUNTY HEALTH DEPARTMENT
   B. UNITED STATES ENVIRONMENTAL PROTECTION AGENCY ACTION PURSUANT TO 33 U.S.C. §138
C.  R&B CONTRACTING - ALLIED WORLD INSURANCE COMPANY BOND CLAIM 

D.  TOWNSHIP OF UPPER ST. CLAIR V. SUJILIDA, S.A. NO. 19-000168 

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