

**BOARD OF COMMISSIONERS INFORMATIONAL  
AND GENERAL AFFAIRS MEETING MINUTES**

**DECEMBER 16, 2019**

The Informational and General Affairs Meeting of the Board of Commissioners of the Township of Upper St. Clair, duly advertised and posted in accordance with law, was called to order at approximately 7:30 PM, Monday, December 16, 2019, in the Board of Commissioners' Meeting Room, Township of Upper St. Clair Municipal Building, 1820 McLaughlin Run Road, Pittsburgh, PA 15241.

PRESENT: Commissioner Christie                      President  
              Commissioner Seitanakis                Vice President  
              Commissioner Orchowski  
              Commissioner Logan  
              Commissioner Paoly  
              Commissioner Pardini  
              Commissioner Waller

Matthew R. Serakowski	Township Manager
Mark S. Mansfield	Assistant Township Manager
Mark P. Romito	Director of Finance
Adam A. Benigni	Director of Planning & Community Development
Irving S. Firman	Township Attorney
Jennifer Slagle, P.E.	Township Engineer
Laura Long	Recording Secretary

PUBLIC:            Approximately 1 person attended.

Announcements

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Commissioner Christie stated that the Board of Commissioners met for Executive Session earlier in the evening at 7:00 PM to discuss legal and personnel matters.

**CITIZENS' COMMENTS**

Commissioner Christie asked if there were any comments from the public and there were none.

Commissioner Christie recognized Commissioner Seitanakis for his eight (8) years of service on the Board of Commissioners and announced his retirement at the end of 2019. He shared the appreciation of the Board and presented a Proclamation recognizing the loyal and dedicated service of Commissioner Nicholas J. Seitanakis.

Commissioner Seitanakis expressed his gratitude to the Township Staff and to the community. He shared that it has been a great pride and honor to serve in the capacity of the Board. He stated that as he reflects on what the Township has accomplished and what is on the horizon, he is confident that the Board of Commissioners including his replacement, Commissioner Elect Plutko, will carry on the excellence to continue to make Upper St. Clair a great place to live.

**COMMUNITY DEVELOPMENT – NEW BUSINESS****Recommendation Re. IMP19-0003 – Acceptance of Public Improvements in PLC14-0011 – Shenandoah Estates**

Mr. Benigni stated that Shenandoah Land Development, LLC has requested acceptance of the public improvements in the Shenandoah Estates PRD. A Bill will be prepared for consideration by the Board on January 6, 2020.

He shared that the public improvements are for the street and the sanitary sewer; the storm sewer system will remain private and the responsibility of the Homeowners Association (HOA).

Commissioner Seitanakis asked if there were any further comments from the Board and there were none.

**Items of Interest Report**

The Board reviewed the Items of Interest Report.

**OTHER AGENDA AND DISCUSSION ITEMS****Discussion Re. 2020-21 Township Traffic Engineer Fee Schedule and 2020 Township Attorney Fee Schedule**

Mr. Serakowski stated that the Township Traffic Engineer's 2020-2021 Fee Schedule and the Township Attorney's 2020 Fee schedule have been made available along with the current fees for comparison. Staff will recommend Approval of the Fee Schedules. This may be accomplished at the January 6, 2020 Regular Meeting of the Board by a simple motion and voice vote.

Commissioner Seitanakis asked if there were any further comments from the Board and there were none.

**GENERAL AFFAIRS****Review of the Informational and General Affairs Meeting Minutes of November 25, 2019**

Commissioner Waller moved to approve the Informational and General Affairs Meeting Minutes of November 25, 2019. This was seconded by Commissioner Christie and approved by a 7-0 voice vote.

**Consideration of the December 2019 Bill Sheet**

Commissioner Paoly asked Commissioner Seitanakis to share his consideration of the December 2019 Bill Sheet since he is also a member of the Budget & Finance Committee. Commissioner Seitanakis stated that Commissioner Orchowski had a few comments regarding the summary page not including updated charges from Gateway Engineers. Mr. Serakowski responded that since the meeting was being held earlier in the month due to the holiday, these charges have not accrued and will be reflected on the January 2020 Bill Sheet. Commissioner Orchowski moved for approval of the December 2019 Bill Sheet, which was seconded by Commissioner Paoly and approved by a 7-0 voice vote.

**Acknowledge Receipt of Financial Statements for the Eleven-Month Period ending November 30, 2019**

Commissioner Seitanakis acknowledged receipt of the Financial Statements for the Eleven-Month Period ending November 30, 2019.

**ADJOURNMENT**

Commissioner Orchowski announced that many of the residents in his neighborhood have come to him regarding the increase of recent power outages. He indicated that they would like the opportunity to learn more information from West Penn Power as a discussion topic at a future Board meeting and asked if this was something that could be accommodated.

Mr. Serakowski confirmed that the Township has reached out to West Penn Power to extend an opportunity to present a public discussion at a future Board meeting. He shared that the Township should have more information once West Penn Power has responded.

Commissioner Orchowski stated that residents should reach out to West Penn Power directly regarding these outages and additional conversation ensued between the Commissioners and Mr. Serakowski relating to fallen trees and power outages.

Mr. Serakowski and Commissioner Seitanakis thanked the Public Works department for their prompt response to the most recent outage resulting from the fallen tree from the School District property on McLaughlin Run Road.

Commissioner Paoly moved to adjourn the Informational & General Affairs Meeting, which was seconded by Commissioner Waller. This was approved by a 7-0 voice vote and the meeting was adjourned at approximately 7:51 PM.

Laura Long  
Recording Secretary  
December 2019

**LITIGATION REPORT - SUMMARY  
TOWNSHIP OF UPPER ST. CLAIR  
December, 2019**

**I. CASES WHERE TOWNSHIP IS PLAINTIFF**

- A. Township of Upper St. Clair v. James Hawk - Nos. CV-222-2016 & CV-223-2016)  
(Magistrate Arnoni).
- B. Township of Upper St. Clair v. Paul Day - Nos. CV 347-2018 & CV 348-2018  
(Magistrate Arnoni)
- C. Township of Upper St. Clair v. Teda J. Family Limited Partnership - No. CV-279-2019  
(Magistrate Arnoni)

**II. CASES WHERE TOWNSHIP IS DEFENDANT NOT DEFENDED BY INSURANCE CARRIER**

NONE.

**III. CASES WHERE UPPER ST. CLAIR IS DEFENDANT AND INSURANCE COMPANY IS DEFENDING**

- A. Folino v. West Penn Power and Upper St. Clair Township, GD 15-11969

**IV. OTHER LITIGATION INCLUDING BANKRUPTCY MATTERS**

- A. David and Mary Conn - 14-22699
- B. Vincent Kelly - 16-24838
- C. Robert and Adriene Bruno - 15-22160
- D. Linda K. Rutter - 15-24427

**V. LAND USE**

**VI. OTHER LEGAL MATTERS**

- A. REDINGER V. ALLEGHENY COUNTY HEALTH DEPARTMENT
- B. UNITED STATES ENVIRONMENTAL PROTECTION AGENCY ACTION PURSUANT TO 33 U.S.C. §138

C. R&B CONTRACTING - ALLIED WORLD INSURANCE COMPANY BOND CLAIM

D. TOWNSHIP OF UPPER ST. CLAIR V. SUJILIDA, S.A. NO. 19-000168

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