

**STAFF LEVEL
CHANGES**

TOWNSHIP OF UPPER ST. CLAIR
BUDGET OVERVIEW



STAFF LEVEL CHANGES – FULL-TIME PERSONNEL

Department	2008 Staff Level	2009 Staff Level	Increase/(Decrease)
Administration	7	7	0

Explanation: No staff level changes expected in 2009.

Finance	4	3	(1)
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Explanation: Due to reorganization within the Township, the Finance Assistant moved to Administration and assumed the role of Employee Benefit Specialist.

Information Technology	4	4	0
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Explanation: No staff level changes expected in 2009.

Police	34	35	1
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Explanation: The police department had a police officer retire in 2008. The Township expects to hire another police officer to fill the vacancy in the Police Department in 2009.

Community Development	5	7	2
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Explanation: In 2008, Community Development’s director became the Township Manager and a new director was hired in October 2008. Also in 2008, a Community Development secretary became a full-time employee and the Planning and Zoning Administrator position became vacant. In 2009, the Township expects to have a fully staffed Community Development department.

Public Works - Administration	9	9	0
Public Works - Laborers	24	24	0

Explanation: No staff level changes expected in 2009.

Recreation	5	13	8
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Explanation: Due to the construction of the Boyce/Mayview Community Recreation Center (CRC), the Township expects to have 13 full-time employees for the Center. Also, an estimated 50 regular part-time personnel is expected to be hired for all functions of the CRC.

Library	8	9	1
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Explanation: In 2009, the Library expects to hire an additional Librarian due to the increased activity within the Library. Funds for the additional personnel will be allocated from the Library RAD Fund.

STAFF LEVEL CHANGES – PART-TIME REGULAR PERSONNEL

Recreation	1	51	50
Library	37	37	0
Community Development	1	1	0
Administration	1	1	0

Explanation: See explanation for Recreation above.