
**TOWNSHIP OF UPPER ST. CLAIR
GUIDELINES FOR APPROVAL OF IMPROVEMENTS,
RELEASE OF PERFORMANCE SECURITY,
AND ACCEPTANCE OF PUBLIC IMPROVEMENTS**

According to the Township Code, developers have two (2) years within which to complete improvements from the date of final subdivision or planned development approval. Public improvements must be accepted by Ordinance of the Board of Commissioners or they remain private. (Subdivision Code: Section 114.16.4.)

During construction, inspections should be coordinated with the Township Department of Public Works.

When improvements are completed, the developer should follow the procedure outlined in the attached Flowcharts for Approval of Improvements and Release of Performance Security and Acceptance of Public Improvements.

Developers may request partial release of performance security in an amount that fairly represents the amount of work completed. The procedure is the same as for final release of performance security except as follows:

- the letter of request may be sent by regular mail;
- documentation of the quantity of work completed is the only other information needed to accompany the request;
- the Township must act on the request within twenty (20) days of receipt of the request.

If you have any questions, contact the Department of Planning and Community Development at 412.831.9000.