



**INDIVIDUAL PERMIT (IP)
FOR STORMWATER DISCHARGES
FROM SMALL MUNICIPAL SEPARATE STORM SEWER SYSTEMS (MS4s)**

**MS4 STORMWATER OPERATION AND MAINTENANCE (O&M)
ORDINANCE CHECKLIST AND
MS4 STORMWATER MANAGEMENT ORDINANCE CHECKLIST**

EXECUTIVE SUMMARY AND INSTRUCTIONS

Federal regulations require municipalities designated by federal regulations or DEP to obtain permits and to develop and implement a Stormwater Management Program (SWMP).

The SWMP requires permittees to adopt, implement, and enforce a stormwater management ordinance. If in the IP application, you checked box MCM #4.A, you must follow the instructions in paragraph A below. If you checked box MCM #4.B, then you must follow the instructions in paragraph B below.

- A. If you will rely on DEP's statewide QLP for issuing NPDES Permits for Stormwater Discharges Associated with Construction Activities to satisfy all requirements under MCM #4 and the requirements corresponding to BMPs #1 through #3 in DEP's version of MCM #5, then you must satisfy one (1) of the following three (3) statements:
1. Enact, implement, and enforce an ordinance from an Act 167 Plan approved by DEP in 2005 or later; or
 2. Enact the MS4 Stormwater O&M Ordinance; or
 3. Enact an ordinance that satisfies all applicable requirements in a completed and signed MS4 Operation and Maintenance Ordinance Checklist.
- B. If you will not be relying on DEP's statewide QLP for issuing NPDES Permits for Stormwater Discharges Associated with Construction Activities, you must satisfy one (1) of the following three (3) statements:
1. Enact, implement, and enforce an ordinance from an Act 167 Plan approved by DEP in 2005 or later; or
 2. Enact the MS4 Stormwater Management Ordinance; or
 3. Enact an ordinance that satisfies all applicable requirements in a completed and signed MS4 Stormwater Management Ordinance Checklist.

Permittees must enact, implement, and enforce an ordinance that satisfies the above requirements. For new permittees, this requirement must be satisfied within twelve (12) months of the date coverage commences as stated on the Approval of Individual Permit Coverage. The permittee must indicate how and when these requirements will be met in the IP application and report that implementation of the ordinance was completed in the first annual report or the first progress report.

Renewal permittees must continue to maintain, update, implement, and enforce an Ordinance that satisfies all applicable requirements.

Permittees choosing to use either the MS4 Stormwater Operation and Maintenance Ordinance Checklist or the MS4 Stormwater Management Ordinance Checklist must answer all of the questions and complete the signature block that follows the questions. For all questions that are answered "No," you must provide an explanation and justification to show that your ordinance provides equal or better protection of public health and safety and of water quality than the MS4 Ordinance that corresponds to your questionnaire.

MS4 OPERATION AND MAINTENANCE ORDINANCE CHECKLIST

	Yes	No	DEP Use																
<p>Outline</p> <p>The following list of sections represents content that must be present in an MS4 stormwater management operation and maintenance ordinance. The order may vary. Does your stormwater management ordinance contain all of these sections, or their equivalent?</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;"><u>Article</u></th> <th style="text-align: left; border-bottom: 1px solid black;"><u>Title</u></th> </tr> </thead> <tbody> <tr> <td>I</td> <td>General Provisions</td> </tr> <tr> <td>II</td> <td>Definitions</td> </tr> <tr> <td>III</td> <td>Stormwater Management Requirements</td> </tr> <tr> <td>IV</td> <td>Operation and Maintenance</td> </tr> <tr> <td>V</td> <td>Prohibitions</td> </tr> <tr> <td>VI</td> <td>Enforcement and Penalties</td> </tr> <tr> <td>VII</td> <td>References</td> </tr> </tbody> </table>	<u>Article</u>	<u>Title</u>	I	General Provisions	II	Definitions	III	Stormwater Management Requirements	IV	Operation and Maintenance	V	Prohibitions	VI	Enforcement and Penalties	VII	References	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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VII	References																		
<p>Article I, Section 102. Findings</p> <p>Does your ordinance contain a “findings” section that includes the following four items?</p> <p>Federal and state regulations require this municipality to obtain a permit for discharges from its MS4 and to implement a program of stormwater controls.</p> <p>Inadequate maintenance of stormwater best management practices (BMPs) causes loss of water quality, flooding, and other problems.</p> <p>A program of reasonable regulation of connections and discharges to municipal stormwater management facilities will be beneficial.</p> <p>Stormwater is an important resource.</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																
<p>Article I, Section 103. Purpose</p> <p>Does your ordinance contain a “purpose” section that includes the following four items?</p> <p>Meet NPDES MS4 permit requirements.</p> <p>Meet state water quality requirements</p> <p>Reduce accelerated erosion, scour, aggradation, and degradation.</p> <p>Provide procedures and standards for proper operation and maintenance of stormwater management BMPs.</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																
<p>Article I, Section 104. Authority</p> <p>Does your ordinance contain an “authority” section that includes the following items?</p> <ol style="list-style-type: none"> 1. Applicable municipal code. 2. Pennsylvania Municipalities Planning Code 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																
<p>Article I, Section 105. Applicability</p> <p>Does your stormwater management ordinance apply to all activities related to proper operation and maintenance of stormwater management facilities and BMPs and all activities that may contribute non-stormwater discharges to the municipality’s regulated small MS4?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																

	Yes	No	DEP Use
<p>Article I, Section 106. Repealer</p> <p>Does your ordinance contain a “repealer” clause, or has your municipality taken other action, to repeal all provisions in all municipal ordinances and regulations that are inconsistent with your current MS4 stormwater management ordinance?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>Article I, Section 107. Severability</p> <p>Does your ordinance contain a “severability” provision to ensure that all other sections of this ordinance survive in the event a court declares any specific sections invalid?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>Article I, Section 108. Compatibility</p> <p>Does your ordinance contain a “compatibility” provision as a reminder that municipal approvals issued under this ordinance do not satisfy approval requirements under other laws.</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>Article I, Section 109. Erroneous Permit</p> <p>Any permit or authorization issued or approved based on false, misleading or erroneous information provided by an applicant is void without the necessity of any proceedings for revocation. Any work undertaken or use established pursuant to such permit or other authorization is unlawful. No action may be taken by a board, agency or employee of the Municipality purporting to validate such a violation.</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>Article II. Definitions</p> <p>Definitions of the following terms are necessary; however, the wording may vary to some extent from the wording shown below. Critical definitions include: Earth Disturbance Activity, Regulated Activity, and Regulated Earth Disturbance Activity. These should be used nearly verbatim.</p> <p>Your ordinance should contain definitions for each of the following terms that are substantially consistent with the definitions given herein?</p> <p><u>Best Management Practice (BMP)</u>: Activities, facilities, designs, measures, or procedures used to manage stormwater impacts from regulated activities, to meet state water quality requirements, to promote groundwater recharge, and to otherwise meet the purposes of this Ordinance. Stormwater BMPs are commonly grouped into one of two broad categories or measures: “structural” or “nonstructural.” In this Ordinance, nonstructural BMPs or measures refer to operational and/or behavior-related practices that attempt to minimize the contact of pollutants with stormwater runoff whereas structural BMPs or measures are those that consist of a physical device or practice that is installed to capture and treat stormwater runoff. Structural BMPs include, but are not limited to, a wide variety of practices and devices, from large-scale retention ponds and constructed wetlands, to small-scale underground treatment systems, infiltration facilities, filter strips, low impact design, bioretention, wet ponds, permeable paving, grassed swales, riparian or forested buffers, sand filters, detention basins, and manufactured devices. Structural stormwater BMPs are permanent appurtenances to the project site.</p> <p><u>DEP</u>: The Pennsylvania Department of Environmental Protection</p> <p><u>Municipality</u>: (municipality name), (county name) County, Pennsylvania.</p> <p><u>Regulated Activity</u>: Any activity that may affect stormwater runoff and any activities that may contribute non-stormwater discharges to a regulated small MS4.</p> <p><u>State Water Quality Requirements</u>: The regulatory requirements to protect, maintain, reclaim, and restore water quality under Title 25 of the Pennsylvania Code and the Clean Streams Law.</p> <p><u>Stormwater</u>: Drainage runoff from the surface of the land resulting from precipitation or snow or ice melt.</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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	Yes	No	DEP Use
<p><u>Waters of this Commonwealth:</u> Any and all rivers, streams, creeks, rivulets, impoundments, ditches, watercourses, storm sewers, lakes, dammed water, wetlands, ponds, springs, and all other bodies or channels of conveyance of surface and underground water, or parts thereof, whether natural or artificial, within or on the boundaries of this Commonwealth.</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Article III. Stormwater Management Requirements			
<p>Does your stormwater management ordinance require the following:</p> <ul style="list-style-type: none"> • Earth Disturbance Activity must meet all requirements of 25 Pa. Code §102? • Notification of adjacent property owners by a developer when stormwater flows onto their property may be altered? • Proper long-term operation and maintenance of stormwater management BMPs 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Article IV. Operation and Maintenance			
<p>Does your stormwater management ordinance require the following:</p> <ul style="list-style-type: none"> • Stormwater management BMPs to be recorded as deed covenants? • Stormwater management O&M Plans and Agreements to be recorded as deed covenants? • Enforcement if provisions of the Ordinance including the requirements of O&M Plans are not satisfied? • Authorize the municipality to perform O&M when the owner does not? • Authorize the municipality to charge the owner and place a lien against property if owners don't reimburse the municipality? 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Date Your Stormwater Management Ordinance Was Enacted

Provide the ordinance number and date of your municipality's most recently enacted stormwater management ordinance:

Ordinance Number: _____

Date of Enactment: _____

Names and Signatures

Name(s) and signature(s) of person or people responsible for providing the information in this checklist:

_____	_____	_____
Name	Signature	Date

_____	_____	_____
Name	Signature	Date

_____	_____	_____
Name	Signature	Date

_____	_____	_____
Name	Signature	Date

Name and Signature of Municipal Solicitor

Name and signature of the municipal solicitor attesting to the legality and accuracy of the information provided in this checklist by the above named persons:

_____	_____	_____
Name of Solicitor	Signature of Solicitor	Date

MS4 STORMWATER MANAGEMENT ORDINANCE CHECKLIST

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<p>Article I, Section 105. Applicability</p> <p>Does your stormwater management ordinance apply to all discharges to the municipality's regulated MS4, including discharges from Regulated Earth Disturbance activities?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No	DEP Use
<u>Earth Disturbance Activity</u> : A construction or other human activity which disturbs the surface of the land, including, but not limited to: clearing and grubbing; grading; excavations; embankments; road maintenance; building construction; and the moving, depositing, stockpiling, or storing of soil, rock, or earth materials.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Forest Management / Timber Operations</u> : Planning and activities necessary for the management of forestland. These include conducting a timber inventory, preparation of forest management plans, silvicultural treatment, cutting budgets, logging road design and construction, timber harvesting, site preparation, and reforestation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Hydrologic Soil Group</u> : Infiltration rates of soils vary widely and are affected by subsurface permeability as well as surface intake rates. Soils are classified into four HSGs (A, B, C, and D) according to their minimum infiltration rate, which is obtained for bare soil after prolonged wetting. The NRCS defines the four groups and provides a list of most of the soils in the United States and their group classification. The soils in the area of the development site may be identified from a soil survey report that can be obtained from local NRCS offices or conservation district offices. Soils become less pervious as the HSG varies from A to D (NRCS ^{3,4})	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Impervious Surface (Area)</u> : A surface that prevents the infiltration of water into the ground. Impervious surfaces (or areas) shall include, but not be limited to: roofs; additional indoor living spaces, patios, garages, storage sheds and similar structures; and any new streets or sidewalks. Decks, parking areas, and driveway areas are not counted as impervious areas if they do not prevent infiltration.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Karst</u> : A type of topography or landscape characterized by surface depressions, sinkholes, rock pinnacles/uneven bedrock surface, underground drainage, and caves. Karst is formed on carbonate rocks, such as limestone or dolomite.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Land Development</u> : Inclusive of any or all of the following meanings: (i) the improvement of one lot or two or more contiguous lots, tracts, or parcels of land for any purpose involving (a) a group of two or more buildings or (b) the division or allocation of land or space between or among two or more existing or prospective occupants by means of, or for the purpose of streets, common areas, leaseholds, condominiums, building groups, or other features; (ii) any subdivision of land; (iii) development in accordance with Section 503(1.1) of the PA Municipalities Planning Code.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Municipality</u> : (municipality name), (county name) County, Pennsylvania.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Project Site</u> : The specific area of land where any regulated activities in the municipality are planned, conducted, or maintained.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Qualified Person or Qualified Professional</u> : Any person licensed by the Pennsylvania Department of State or otherwise qualified by law to perform the work required by this Ordinance.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Regulated Activity</u> : Any earth disturbance activities or any activities that involve the alteration or development of land in a manner that may affect stormwater runoff.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Regulated Earth Disturbance Activity</u> : Activity involving earth disturbance subject to regulation under 25 Pa. Code 92a, 25 Pa. Code 102, or the Clean Streams Law.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Runoff</u> : Any part of precipitation that flows over the land.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>State Water Quality Requirements</u> : The regulatory requirements to protect, maintain, reclaim, and restore water quality under Title 25 of the Pennsylvania Code and the Clean Streams Law.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Stormwater</u> : Drainage runoff from the surface of the land resulting from precipitation or snow or ice melt.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Stormwater Management Plan</u> : The (name of stormwater management plan) for managing stormwater runoff adopted by the county of (county name) as required by the Act of October 4, 1978, P.L. 864, (Act 167), as amended, and known as the "Storm Water Management Act."	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No	DEP Use
Article III, Section 303. Performance Standards			
Does your stormwater management ordinance contain performance standards that meet or exceed the following requirements?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Performance standard bench-mark:			
Stormwater controls for new impervious cover must produce 0.1" or less of runoff from 1-year, 24-hour storm to your regulated MS4.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No increase in peaks for the 1-year through the 100-year event.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are the performance standards in your ordinance:			
Stated in simple language?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Easy to understand?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Numerical with common units that are easy to measure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do the performance standards in your ordinance include:			
Volume control standards?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Peak rate control standards?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Article IV. Plan Requirements			
Does your ordinance specify the following?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Provisions for handling deficient plans. • Provisions for easements (or other property rights) to provide access to maintain PCSM BMPs. • Provisions for conservation easements. • Submission and approval procedures for E&S plans. • Content and style requirements for design computations, plan drawings, profile drawings, and construction schedules. • Presentation standards for showing adjacent properties. • Presentation standards for showing source water facilities, waste-water facilities, drainage structures, and related features. • Requirements for recording for easements 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Article V. Operation and Maintenance			
Does your ordinance require the following for development and redevelopment projects?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • Operation and Maintenance (O&M) agreements for stormwater management BMPs greater than a specific size or complexity? • (O&M) agreements must include a schedule, and detailed instructions on what tasks must be performed, and on what frequency? • O&M responsibilities of developers during construction? • O&M responsibilities of landowners for PCSM BMPs? • Provisions for a performance guarantee during construction and for post-construction operation and maintenance of BMPs? • A requirement that O&M plans must be recorded as a restrictive deed covenant that runs with the land? 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

	Yes	No	DEP Use
Article VI. Fees			
Does your ordinance set fees for the following items?			
<ul style="list-style-type: none"> • Application submission? • Administrative review? • Technical review? • Meetings? • Project inspections? • Other costs? 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

	Yes	No	DEP Use
Article VII. Prohibitions			
Does your stormwater management ordinance prohibit the following:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Discharging non-stormwater into any stormwater conveyance system or into any waters of the Commonwealth? Connecting any non-stormwater conveyance to a stormwater conveyance? Alteration of stormwater management BMPs without written approval by the municipality? 			
Does your stormwater management ordinance authorize the following discharges unless the municipality or DEP determines that they are significant contributors of pollution to waters of the Commonwealth:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Water line flushing Landscape irrigation Diverted stream flows Rising ground waters Uncontaminated groundwater infiltration (as defined at 40 CFR 35.2005(20)) Uncontaminated pumped groundwater Discharges from potable water sources Foundation drains Air conditioning condensation Irrigation water Springs Water from crawl space pumps Footing drains Lawn watering Individual residential car washing Flow from riparian habitats and wetlands Dechlorinated swimming pool discharges Street wash water Discharges from firefighting activities 			
Does your stormwater management ordinance contain a provision for the municipality to prohibit individual discharges from the above list?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Article VIII. Enforcement			
Does your stormwater management ordinance provide the following authorities for the municipality:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Right of entry – municipality may enter to inspect PCSM BMPs. The authority to inspect PCSM BMPs and on what frequency. Require inspections or monitoring of PCSM BMPs and on what frequency. The types of enforcement actions the municipality may use. To suspend or revoke permits. To reinstate suspended permits. To invoke penalties for violating the ordinance or permits 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Does your ordinance provide rights to the public to appeal municipal decisions or actions?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No	DEP Use												
Operation and Maintenance (O&M) Agreement Form Does your stormwater management ordinance contain an O&M agreement form?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>												
Technical Appendices Does your stormwater management ordinance contain technical appendices?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>												
Technical Content: Does your stormwater management ordinance contain any of the following requirements? <ul style="list-style-type: none"> • The use of obsolete methodologies or software? • The use of obsolete or out-of-print documents? Does your stormwater management ordinance provide waivers or exemptions from major requirements in your ordinance or from the entire ordinance?	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>												
Date Your Stormwater Management Ordinance Was Enacted Provide the ordinance number and date of your municipality's most recently enacted stormwater management ordinance: Ordinance Number: _____ Date of Enactment: _____															
Names and Signatures Name(s) and signature(s) of person or people responsible for providing the information in this checklist: <table border="0" style="width: 100%;"> <tr> <td style="width: 33%; border-bottom: 1px solid black;">Name</td> <td style="width: 33%; border-bottom: 1px solid black;">Signature</td> <td style="width: 33%; border-bottom: 1px solid black;">Date</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Name</td> <td style="border-bottom: 1px solid black;">Signature</td> <td style="border-bottom: 1px solid black;">Date</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Name</td> <td style="border-bottom: 1px solid black;">Signature</td> <td style="border-bottom: 1px solid black;">Date</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Name</td> <td style="border-bottom: 1px solid black;">Signature</td> <td style="border-bottom: 1px solid black;">Date</td> </tr> </table>				Name	Signature	Date	Name	Signature	Date	Name	Signature	Date	Name	Signature	Date
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Name and Signature of Municipal Solicitor Name and signature of the municipal solicitor attesting to the legality and accuracy of the information provided in this checklist by the above named persons: <table border="0" style="width: 100%;"> <tr> <td style="width: 33%; border-bottom: 1px solid black;">Name of Solicitor</td> <td style="width: 33%; border-bottom: 1px solid black;">Signature of Solicitor</td> <td style="width: 33%; border-bottom: 1px solid black;">Date</td> </tr> </table>				Name of Solicitor	Signature of Solicitor	Date									
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