



## NEIGHBORHOOD GARAGE SALE REQUEST FORM

COMPLETE ONLY IF MORE THAN ONE HOME IS PARTICIPATING

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Date(s) of Sale \_\_\_\_\_ Time: Start: \_\_\_\_\_ End: \_\_\_\_\_

Number of Residences Participating: \_\_\_\_\_

*Please list addresses of each participant on page 2.*

**Please note the following:**

- Please submit request **at least two weeks** prior to date of sale.
- SIGNS: One per lot on day of sale only. Maximum gross surface area: 9 square feet. Location: 10' from any side lot line and at least 13' back from the edge of curb.**
- PARKING will be restricted to one side of street only. The opposite side MUST be kept open for emergency vehicles and traffic flow. Participating residents are responsible to ensure that adequate access is maintained during the event.**
- Public Works will deliver NO PARKING signs to the residence of the CONTACT PERSON the Friday before the sale and pick them up at the same residence the Monday following the sale.**
- Sale hours: between 7:00 a.m. and 7:00 p.m. only.**

Please Return Forms to:  
Department of Planning and Community Development  
1820 McLaughlin Run Road  
Upper St. Clair, PA 15241  
Phone: 412.831.9000 Ext. 501 Fax: 412.854.0773

***You will receive written confirmation for your Garage Sale once your request is approved.***

**GARAGE SALE PARTICIPANTS**  
(use additional sheets if needed)

	<b>Street Address</b>
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