

**BUILDING AND FIRE CODES APPEALS
AND ADVISORY BOARD MINUTES
FEBRUARY 24, 2016**

The Building and Fire Codes Appeals and Advisory Board Meeting, duly advertised in accordance with law, was called to order by Randy Hindman, Chief Inspector, at 8:30 AM., Wednesday, February 24, 2016, in the Township Municipal Building Board of Commissioners' Meeting Room, located at 1820 McLaughlin Run Road.

PRESENT:

Michael P. McDonnell
David J. McLean
James A. Sampey
Robert T. Stevens, Jr.
Anthony Pitassi

TOWNSHIP STAFF:

Randy Hindman, Chief Building Inspector
Amy Martin, Department Secretary

TOWNSHIP ATTORNEY:

Chris Cahillane, representing the Township Attorney

ABSENT: None.

PUBLIC: None.

ELECTION OF OFFICERS

Mr. Hindman requested nominations for Chairman. Mr. Sampey nominated Mr. McDonnell. The nomination was seconded and carried by unanimous voice vote.

The meeting was then turned over to Chairman McDonnell.

Chairman McDonnell requested nominations for Vice Chairman. On motion by Mr. Stevens, the nomination for Vice Chairman was seconded and carried by unanimous voice vote.

Ms. Martin was elected Secretary.

CONSIDERATION OF MINUTES FROM APRIL 22, 2015

On motion by Mr. Stevens, seconded by Mr. Pitassi, carried by unanimous voice vote, the above captioned minutes were approved for filing as written.

BUILDING AND FIRE CODES APPEALS AND ADVISORY BOARD MINUTES
FEBRUARY 24, 2016 **2.**

OLD BUSINESS

**ADOPTION OF AMENDMENTS TO THE RULES OF PROCEDURE AND BYLAWS OF
THE BUILDING AND FIRE CODES APPEALS AND ADVISORY BOARD**

Mr. Hindman stated that it was discussed at the April 22, 2015 Building and Fire Codes Appeals and Advisory Board meeting that Township staff would like to revise the Bylaws of the Building and Fire Codes Appeals and Advisory Board with regard to the filing deadline as outlined in Article 6.1 of the bylaws. Mr. Hindman explained that, as it stands, the deadline does not allow sufficient time for advertising as required by the Township Code. It is the recommendation of Staff that the deadline be changed from the “fourth (4th) Friday prior to the meeting” to the “fourth (4th) *Thursday* prior to the meeting”.

Mr. Cahillane explained to the Board that, per the bylaws, the procedure for adopting these revisions requires the board to make a recommendation at the next scheduled meeting. The Board members acknowledged the procedure.

On motion by Mr. McLean and seconded by Mr., Pitassi, the Amendments to the Rules of Procedure and Bylaws of the Building and Fire Codes Appeals and Advisory Board ARTICLE 6.1 - INITIATING ACTION BEFORE THE BOARD was adopted by unanimous voice vote.

NEW BUSINESS

None

OTHER BUSINESS

General discussion regarding Building Code updates and adoptions across Pennsylvania, updates on various commercial projects throughout the Township by the Chief Inspector and discussion on a possible amendment to Article 5.1 - Application for Appeal of the Procedures and Bylaws of the Building And Fire Codes Appeals and Advisory Board.

ADJOURNMENT

There being no further business, it was moved, seconded, and carried unanimously that the meeting be adjourned at approximately 8:55 AM.

Prepared by Amy Martin
Recording Secretary